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**Dunbar Community Woodland Group  
Committee Meeting of 2 May 2002  
Held in Hallhill Healthy Living Centre  
Meeting Minutes**

**ACTION**

**Present**

Simon Bell, Jonathan Cowan, Chris Eden, Cllr. Jarvie, Philip Revell (chair), Karen Thomas, Kay Wilson.

**1) Apologies**

Nichola Stewart

**2) Previous minutes:**

The previous minute omitted to note that JC had reported the possibility of moving the bank account to the Royal Bank of Scotland.

**3) Matters arising**

4) History: permission to use 17<sup>th</sup> Century map awaited. It has been 2 weeks since request email sent. It was proposed the Ordinance Survey map be adjusted for inclusion in the history booklet.

5) Previous questionnaire: KT advised that data on spreadsheet and will now be forward to SB.

**KT**

**4) Management Agreement**

PR has received various sample agreements from Reforesting Scotland which can be used as pro forma for PR to draft management agreement.

**PR**

Regarding the pond, PR had a meeting with the landscape designer contracted by David Wilson. The general proposal was that the existing sluice gate/outflow be demolished and reconstructed at a lower level.

It was suggested that the group clear out the rubbish.

PR has written a letter confirming satisfaction to the primary path construction.

**5) Management Plan**

Group not in possession of PFA report as yet.

**6) Activity Week**

S1-S3 of Dunbar Grammar School will be involved in an activity Week commencing 27 May including litter clearance.

KJ to arrange for collection of rubbish bags.

**KJ**

**7) Forthcoming Newsletter**

Due in one month's time.

**8) Any Other Business**

Richard Woof, head of Biology at the Grammar School:

has agreed to carry out species audit of pond

-is interested in making use of the open area

-will carry out measurements of abiotic factors

-would be interested in teaching bat and bird box construction.

Summer activity week: this will be for children from primary and secondary schools who are at risk of offending. A general discussion took place as to the type of activities most suitable for this event.

Ownership Transfer: PR to discuss with D Wilson the possibility of accepting cash in lieu of the obligation to construct secondary paths.

**PR**

**9) Date of Next Meeting**

Thursday, 30 May 2002 at 7.30 pm in Healthy Living Centre.