



June 27th 2013 Draft Minutes of Dunbar Community Woodland Group (DCWG)
Meeting at Hallhill Healthy Living Centre

Committee Members Present - Simon Bell, Isobel Knox, Isobel Campbell, David Bates, Philip Revell, Morag Haddow

1. Meeting Opened by SB. Apologies received from Ute Penny, Craig Stebbing and Mark James.
2. Minutes of Previous Meeting accepted as correct, after amendments to wording at 8b and 8d.
3. Matters Arising from Minutes of 28th May 2013 -
 - a) Rescinded permission letters still outstanding. SB to try again this coming weekend.
 - b) IC enquired at the bank, about how to set up Direct Debit arrangements, so that subscriptions can be automatically renewed annually, unless stopped. The people at the bank were unable to inform her as to how to do this and were unable to point her in the right direction.
 - c) Bank statements can be sent to her and can be printed out on request at the bank.
4. Inspection Reports & Issues Arising
 - a) as noted in e-mails, a sycamore tree has had the bark stripped off it. The tree is at the entrance to the Brodie Rd part of the woods, adjacent to Is C's house. It was not thought to be deer damage, but that it had been done by kids, who have made a makeshift pump track there. IK has put a notice on the rolling notice board at Dunbar Grammar School, with regard to not damaging the trees and caring for the environment.
 - b) there are a couple of dead trees in the water-logged area that need dealing with. Suggestion was made to make them as safe as possible, while leaving them as a potential nesting place for birds.
5. Financial Statement -
 - a) bank statements handed over to IC.
 - b) SB signed off the OSCR report, so that it can be resubmitted.
 - c) our current balance stands at £27,107.95.

6. Membership Statement - membership secretary not present, but discussion ensued surrounding whether or not to give life membership, to those people who have spent their own money, safeguarding trees adjacent to their properties. It was felt that giving life membership to someone, would mean a change in the constitution, which currently states -

"An annual membership subscription will be payable, the fee to be paid being fixed yearly by the management committee"

It was therefore decided to revisit this question at our AGM.

7. Events, Publicity & PR Aspects -

a) Pump Track opening - unfortunately, due to a mix up in communication, this was poorly attended, although the weather didn't help.

b) much discussion about further tracks for fitness

c) ongoing maintenance of the pump track, will hopefully be the responsibility of the Cycling Group as they were instrumental in pursuing their wish for such a track. MH to speak to them about it.

d) IK will be re-imbursed for the T-shirts, which were bought as something to wear for various events. Apparently, the shop which organised the printing of them, will stock ones which we buy, and sell them for us, and will give us 10%.

8. DCDC Liaison - our management agreement has expired. We made a few changes to it some time ago. They need to be formally agreed by Norman Hampshire, but so far, no one has had any replies from him. IK to e-mail Toni Shand to remind her to contact him.

9. Maintenance - MH commented that there is Giant Hogweed near Brunt Court. Dave Crosbie will be asked to deal with this.

10. PR is proposing to build a clay pizza oven in the Gathering Space on the 29th August. Funding will ? come from the Seedcorn Application and the Climate Challenge Fund, through Sustaining Dunbar. PR and IK are to work out costs, so that they know how much to apply for.

11. CWA conference - IK to go and there is a free spare place if someone else would like to go with her.

12. IK was asked by someone if they could have some Sycamore cuttings, which is fine.

13. Business Plan - we need a long term business plan for the survival of the woods. SB feels that the woods are not large enough, but PR has said he will draft one anyway.

14. Simon Bell tendered his resignation as Convener of DCWG. He feels that his work commitments take him away too much, for him to be an effective Convener. He will stay on until the AGM, but in the meantime, please will all members give consideration to taking over this role? Many thanks.

13. Next Meeting - August 15th 2013 - 7.30pm - Hallhill Healthy Living Centre.