



October 11th 2012 Minutes of Dunbar Community Woodland Group (DCWG) Committee Meeting

Present - Simon Bell, Isobel Knox, Isobel Campbell, Dave Crosbie.

Apologies - Ute Penny, Philip Revell.

1. Meeting opened by SB.

2. Minutes of previous meeting accepted as correct.

3. Matters Arising -

- **Item 5** - Encroachment into the woods - we were unable to ascertain if anything had been done about this, but IK has included it as a strongly-worded warning in the newsletter
- **Item 6.2** - OSCR accounts - UP was to contact John Sparksman to clarify an issue relating to a payment - ? has this been done
- **Item 6.3** - Invoice for bird survey - IK has paid this (£2.55)
- **Item 8.1** - Civic Pride funding - money has been paid to DC for work done
- **Item 8.2** - Seedcorn application - IK has still to hear from Liz Poulson (the money from this will be used to buy tools)
- **Item 10** - Dog fouling - again, IK has included an entry about this in the newsletter. We also thought that a notice should be put on the board in the woods
- **Item 10.1** - Uncontrolled dogs - Eva Hurley tried to contact Mrs Clark but was unable to do so. Although we decided that we would ask the Dog Warden for advice on this matter, no one has done so as yet. IC when writing these minutes, decided that she will do this!
- **Item 10.2** - Osprey Signs - although we decided that we would fit the signs to save money, OS have to come and refit the main one
- **Item 10.3** - Lochend House - IK has e-mailed Norman Hampshire (of DCDC) with regard to this
- **Item 12.1** - New website appears to be up and running and looking very good, the general feeling being that it looked fresh and attractive
- **Item 12.2** - Mark James and Philip Revell seem to have this under control and are discussing appropriate rabbit/deer proof guards

4. Pump Track - we have received planning permission for this, thanks to Morag Hadow. It was decided to not go ahead with publicity for this, until we are ready to start and we cannot start, until a contract for works has been drawn up. There was much discussion about this - SB was unable to find a similar contract which had been used in the past. IK said she would contact Mark Page to get a copy of the contract that was used when we sold the wood. IC mentioned an organisation called East Lothian Voluntary Organisations Network (ELVON) which she had come across. Here is the link - <http://www.elvon.org.uk/index.htm> - anyway, they may be able to help with drawing up a contract. It will be a fixed price contract, with half to be paid up front and the remainder on completion of works. This apparently is the standard form of contract.

Viridor will be contributing towards it. We have paid Viridor £1760 which is the 10% community contribution required by funding. This will be paid for by donations from DCWG, Sustaining Dunbar (from the Climate Challenge Fund), Dunbar Cycling Group and others. We don't seem to have the receipt for this. Could Morag get a replacement for us?

5. Inspection Report & Matters Arising - a resident of Lochend Gardens has complained about a tree which they feel is breaching a wall. IK and ? have been to take a look and felt that there is currently no cause for concern. IK also stressed that if anyone had any issues with trees etc, that there is info in the newsletter relating to the Woodland Code.

6. Financial Statement - IK is calling for all receipts to be given to her, as she has to present this at the AGM, next month.

7. Membership Statement - not discussed

8. Events, Publicity & PR Aspects - not discussed

9. DCDC Liaison - not discussed

10. AOCB - Copping & Tree Planting - IK has come across an offer from the Woodland Trust through Dunbar Grammar, whereby they will supply saplings. We decided that we would apply for this offer (through the school), and try to get a large pack containing 420 trees. It was also decided to get a Wetland Pack.

10.1 Ransom Strip - IK will give Colin Baird the map, which shows the ransom strip. ELC want to put in a bike track alongside this.

11. **Next Meeting AGM on November 7th, Hallhill HLC at 7.30pm**

