



**February 26th 2013 Minutes of Extraordinary General Meeting (EGM) of
Dunbar Community Woodland Group (DCWG) held in Hallhill Healthy Living
Centre**

Present - R Melrose, C Stephens, D Crosbie, L M Miller, P Revell, E Burchell, A Stewart, D Andrews, J Gibson, L McLean, S Bell, I Campbell, I Knox, D Williamson, U Penny, C Sterling, M James

Apologies - J Bell, M Haddow, E Hurley, R Frost, G Jackson

Meeting opened by SB (Convenor).

SB went through the agenda (circulated) and the reasons for calling the EGM which were -

- a) to approve the independently examined accounts (circulated) for the year period 21st September 2011 to 30th September 2012
- b) to approve amendments to the constitution (circulated prior to and at the EGM)
- c) to approve nominations of changes in office bearers

a) Approval of Accounts -

IK presented the accounts which had been independently examined by John Sparksman. IK expressed the wholehearted gratitude of the committee to Mr Sparksman, who had scrutinized and organised them, so that they could be kept for the future in an orderly fashion. Thanks also to UP who had introduced him to us.

IK gave a synopsis of the historical transfer of ownership of the woods (facilitated by PR, the first Convenor) to Dunbar Community Development Company (DCDC), which is our parent organisation. She explained how under the terms of the management agreement, they have control of a fund held on our behalf, in an interest bearing account. This is used to pay for major works in the woods and it also receives grants on behalf of DCWG. She also explained, that despite numerous requests, no confirmation of the balance

held in this fund, or a schedule of transactions has been forthcoming. We therefore have to assume that any movements in this fund, are reported by DCDC in their financial statements.

Following this presentation, SB asked all those present for a show of hands to approve the accounts.

The vote was unanimous. They will now be submitted to OSCR by SB.

b) Approval of Amendments to the Constitution -

SB went through the proposed amendments and the reasons for them.

Highlighted, were the difficulties encountered with generally low turnouts to meetings, which made approval of such things as accounts challenging.

After clarification of a couple of points, SB asked all those present for a show of hands, to approve the amendments.

The vote was unanimous, with 17 from those present and 15 by proxy, making a total of 32.

c) Approval of Changes in Office Bearers -

IK who deals with all the PR aspects, events and communications from members of the public, was nominated for Secretary.

The vote was unanimous.

IC was nominated for Treasurer. She will continue to be the minutes taker.

The vote was unanimous.

SB thanked all those present for attending this important meeting. He also thanked those who voted by proxy.

The meeting was closed.

Proxy Voters

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|-----------------------|----------------------|
| 1. Jacquie Bell | 12. Janet Barnes |
| 2. Morag Haddow | 13. Noll Tognieri |
| 3. Eva Hurley | 14. Julia Dorrin |
| 4. Yasmin Stonebanks | 15. Lewis Williamson |
| 5. Karen Dietz | |
| 6. Graham Jackson | |
| 7. Loretta Stewart | |
| 8. Steve Tossell | |
| 9. Alison Tossell | |
| 10. Chaz Penny | |
| 11. Samantha Stebbing | |

